



# Prospectus

# National Institute of Technical Education & Research



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# MESSAGE

*From The Desk of President*



*There is great demand of the latest foreign equipments, in India these days, Govt. Hospitals, Nursing Homes, Medical Examination Laboratories etc. have been established and are in operation in all the cities of India. These all are well equipped with foreign equipment based on latest modern technology this is great need of expert technicians to operate over them, but they lacking in number due to shortage of training institutes. As a consequence, untrained person who had been to deploy everywhere, are in turn gradually trained but the process does not given a 10% solution of problem.*

*Under the above preview National Institute of Technical Education & Research has been extending a lot of cooperation by having provided. Trained Technicians fully trained and experience on the subject mentioned here in above.*

*So you have to choose the Para Medical field as per your interested line.*

*Dr. R.S. Mathur, President,  
National Institute of Technical Education & Research  
New Delhi.*

# RECOGNITION & ACCREDITATION

*(Managed by :- Shree Ghasi Baba Health Educational – Society)*

*National Institute of Technical Education & Research, New Delhi. An autonomous institute constituted registered under S.R. Act XII of 1860, Govt. of India, NCT of Delhi. National Institute of Technical Education & Research conduct examinations, issues guidelines, prepare syllabus, declare results, design and introduce difference paramedical technology, yoga & Naturopathy, Yoga Education, Ayurvedic, Homoeopathic Courses, Affiliation of Institutes, Provide Diploma Certificates and registration for pass our students.*

- *Under Trade Mark Act 1999*
- *ISO Certified 9001:2008*
- *PAN*
- *Institution own building for Theory Classes.*
- *Institution own hospital for Practical Training.*
- *Regd. Govt. of India :- Regd. Ministry of Micro, Small & Medium Enterprises (MSME)*
- *Institute Life Membership by - Ayush Doctor's & Para Medical Association.*
- *Registered under S.R. Act 21 of 1860 Govt. of India, NCT of Delhi,*

## Approved By :-

- *Regd. Govt. of India :- Regd. Niti Aayog (Planing Commission)*

## Collaborations :-

- *National Institute of Health Sciences & Research, New Delhi*

## VISION

*The National Institute of Technical Education & Research aspires to be one of the most dynamic and vibrant institutes, responsive to the changing global trends, providing unparalleled educational opportunities for learner community specifically for those coming from the lower socio-economic strata of society seeking quality education.*

## MISSION

*The National Institute of Technical Education & Research believes firmly that the citizens of the world want and deserve the opportunity to receive the highest quality of health care with broadest range of care option in keeping with this set of benefits, institute is organised to educate and develop health care professionals, including those already in health care practice, to serve the public with love, care and compassion.*

## AIMS OF OBJECTIVES

- *To promote, propagate and advance the science of Yoga & Naturopathy and paramedical technology.*
- *To establish the faculty to control the examination of teaching and educational institutes or colleges etc. and to award diplomas, certificate etc. thereof.*
- *To determine a uniform code of conduct practitioner registration by NITER*
- *To provide medical aid in Rural Areas.*
- *To provide adequate training for unemployed youth and to help them setting up under self employment schemes.*

## ACADEMIC PROGRAMMES

Sr.	COURSE NAME	Eligibility	Duration
1)	Certificate in Medical Lab Technology (C.M.L.T.)	12 <sup>th</sup>	1 year
2)	Diploma in Medical Lab Technology (D.M.L.T.)	12 <sup>th</sup>	2 years
3)	Diploma in Physiotherapy (D.P.T.)	12 <sup>th</sup>	2 years
4)	Diploma in Naturopathy (N.D.)	10 <sup>th</sup>	1 year
5)	Diploma in Naturopathy & Yogic Science (D.N.Y.S.)	12 <sup>th</sup>	3 ½ years
6)	Diploma in Yoga Education (D.Y.Ed.)	12 <sup>th</sup>	1 year
7)	Diploma in Ayurvedic Pharmacy (D.A.P.)	12 <sup>th</sup>	2 years
8)	Diploma in Medical Radiography Technology (D.M.R.T.)	12 <sup>th</sup>	2 years
9)	Diploma in Cath-Lab Technology (D.C.L.T.)	12 <sup>th</sup>	2 years
10)	Diploma in Nursing Assistant (D.N.A.)	12 <sup>th</sup>	2 years
12)	Diploma in Dialysis Technician (D.D.T.)	12 <sup>th</sup>	2 years
13)	Diploma in Dental Lab Technician (D.D.L.T.)	12 <sup>th</sup>	2 years
14)	Diploma in Panchkarma & Massage Therapy (D.P.M.T.)	Graduation in Medical	2 years
15)	Diploma in Beauty Technician (D.B.T.)	12 <sup>th</sup>	1 year

## National Institute of Technical Education & Research

Sr.	COURSE NAME	Eligibility	Duration
16	Diploma In Agriculture And Allied Technology (D.A.A.T.)	12 <sup>th</sup>	2 Years
17	Diploma In Agriculture Science (D.A.S.)	12 <sup>th</sup>	2 Years
18	Diploma In Automobile Technology (D.A.T.)	12 <sup>th</sup>	2 Years
19	Diploma In Automobile Engineering Technology (D.A.E.T.)	12 <sup>th</sup>	2 Years
20	Diploma In Primary Education (D.P.E.)	12 <sup>th</sup>	2 Years
21	Diploma In Nursery Education (D.N.E.)	12 <sup>th</sup>	2 Years
22	Diploma In In Nursery Education (D.N.E.)	12 <sup>th</sup>	2 Years
23	Diploma In Civil Engineering Techniques (D.C.E.T.)	12 <sup>th</sup>	2 Years
24	Diploma In Architectural Technology (D.A.T.)	12 <sup>th</sup>	2 Years
25	Diploma In Personality Development (D.P.D.)	12 <sup>th</sup>	2 Years
26	Diploma In Dairy Technology (D.D.T.)	12 <sup>th</sup>	2 Years
27	Diploma In Electral & Electroinics Technology (D.E.E.T.)	12 <sup>th</sup>	2 Years
28	Diploma In Fisheries Technology (D.F.T.)	12 <sup>th</sup>	2 Years
29	Diploma In Domestic House Keeping (D.D.H.K.)	10 <sup>th</sup>	1 Years
30	Diploma In Poultry Technology (D.P.T.)	12 <sup>th</sup>	2 Years
31	Diploma In Veterinary Sciences (D.V.S.)	12 <sup>th</sup>	2 Years
32	Diploma In Acupuncture (D.Accu)	12 <sup>th</sup>	2 Years
33	Diploma In Ayurveda Massage & Panchakarma Therapy (D.A.M.P.T.)	12 <sup>th</sup>	2 Years
34	Diploma In Cosmetology And Beauty Parlour Management (D.C.B.P.M.)	12 <sup>th</sup>	2 Years
35	Diploma In Computer Hardware And Networking (D.C.H.N.)	12 <sup>th</sup>	2 Years

## DATE OF EXAMINATION

- i) The date of all examinations of institutes shall be fixed by the institutes in accordance with the ordinance relating to the examination.
- ii) The institutes hold two examinations in a year i.e. annual and bi-annual. The annual examinations are held during the month of Dec./March and the Bi-Annual during the month of August/September each year.

## APPOINTMENT OF EXAMINERS

- i) Examiners for the examinations of the Institute shall be appointed by the institute. Provided that in some cases in which, in the opinion of the Chairman, immediate action is necessary, examiners for the such examinations may be appointed by him.
- ii) The-committee shall recommend persons for appointment as examiners from time to time, from among persons on the list of examiners approved by the institute. Preference shall however, be given to the qualified teachers, the centre Superintendents/ Principals/ Heads of the affiliated institutions of the institute. The Chairman shall have the power to over rule and recommendations of the committee for appointment as examiners.

# CONDUCT OF EXAMINATIONS

- i) The institute shall appoint inspectors for the examination centres and shall issue such instructions, as may be necessary for the smooth conduct of the theory examinations.
- ii) Copies of question papers shall be printed or cyclostyled at such time as may be determined in each cases by the Chairman.
- iii) The Chairman of the institute have forward before the commencement of examinations, to the officer- in-charge of each center the following papers:- a) Theory Attendance — sheets. b) Such other papers as may be required for the proper conduct of the examinations.
- iv) The Officer- Incharge of each center shall forwards all answer books, relating to the written part of examinations, to the Chairman of the institute.
- v) The Chairman shall issue such general instructions, approved in this behalf by the institute, for the guidance of examiners as considered necessary for the proper discharge of their duties and shall prescribe suitable forms for the recording of the marks obtaining by the examinees.
- vi) Invigilators at examination centers of the institute shall be appointed as per rules.
- vii) The Chairman shall appoint a theory Superintendent for each centre.
- viii) The accompanists and such other staff, which may be required for the conduct of examination, shall be appointed by the Centre Superintendent at his own expenses.



## PREPARATION OF RESULTS

- i) A special examination committee, consisting of such members as may be approved for the purpose, shall be appointed from amongst the staff to prepare the result of the examinations for publication.
- ii) Any attempt made by or on behalf of candidate to secure preferential treatment in the matter of his or her examination, shall disqualify the candidate.

## FIXATION OF EXAMINATION CENTRES

- i) All Examination Centres for Annual/Bi-annual examinations of the institute shall be fixed by the institute each year according to convenience and suitability. To fix an examination centre shall be the exclusive right of the institute and unwanted correspondence shall be entertained in this behalf.
- ii) The examinations of the institute shall be held at such centres only as are fixed by the institute for the purpose. NO practical examination shall be held at any other centre, which is not fixed by the institute. Arrangement of sub- centres is not permissible ordinarily. However, the institute has the right to permit a sub- centre to be arranged in case the sub- centre is prepared to beat the T.A. and D.A. of the examiners, if the number of student is less than 40 at the sub- centre. The request for sub- centre shall be sent to the institute at least one month prior to the date of examination.
- iii) Examination centers shall be set up various places on the receipt of applications, in the form prescribed by the institute from time to time.

# CENTRAL RULES

- i) The examination dates will be notified to the Superintendents of the Examination Centres who shall be responsible for informing the candidates accordingly. The institute shall not be held responsible in case if any student remains unformed.
- ii) Examination papers shall be set in English and language (s) if necessary and candidates shall be permitted to answer their question in the language of their choice as stated in the application for admissions to the relevant examination.
- iii) Theory papers in sealed cover shall be sent to the respective examination centers well in time. But if for any reason these are not received at any examination centre in time, the Superintendent of such centers shall bring this fact to the notice of the Chairman telegraphically or telephonically or personally.
- iv) All examination papers shall be opened only at the stipulated time and date of the respective examinations, in presence of three responsible persons of the area and the Superintendent of the Centre and three out of these four persons shall sign the envelope containing these examination papers, mentioning the date and time the envelope was opened.
- v) The answer books shall be collected and enclosed in a cloth cover for the purpose of dispatch to the chairman and each package shall be duly sealed and signed by the Superintendent of the Centre and invigilator or invigilators, in the presence of each other, immediately after the examination is over.
- vi) Every Superintendent of an examination centre shall have to arrange a hall with tables, etc. for the written test and a table, tempura,

drummer etc. which may be needed for the practical examination and the expenditure on the above shall be borne by the individual centre concerned.

- vii) Superintendents of examinations centres shall arrange for writers to write answers of the theory papers of blind and handicapped candidates, whose remuneration shall be paid by the candidate himself. An attested copy of passport photographs of each such writer shall be sent by the Centre, Superintendent concerned to the institute along with the writer's qualification, both education and technical, which shall be prescribed and verified by the institute.
- viii) The authorities of the institute may appoint an Inspector who shall be authorized to inspect any examination centre at any time and to submit an inspection report. Such inspector shall receive the fullest co-operation of the Superintendent of the Examinations Centre.
- ix) The responsibility for the successful holding of examinations at all centers shall be that of Superintendent of the examination centres.
- x) If in any case the Superintendent of an examination centre acts irresponsibly in the opinion of the authorities of the institute, suitable action shall be taken against such Superintendent and the decision of the institute in this respect shall be final and binding on the superintendent concerned.
- xi) All complaints regarding the holding of examinations in respect of examination centers shall be made to the chairman within fifteen days of the commencement of the examination. Each complaint must bear the signature and full address of the complainant. Only those complaints shall be entertained which are considered justified by the institute, whose decision in this respect shall be final and binding. No anonymous complaint shall be entertained.

- xii) All bills connection with T.A. & D.A. claims etc. shall be submitted within 40 days of the completion of the examination. No bills submitted thereafter shall be entertained. The payment shall be made in the month of Nov. / Dec. every year. No correspondence in this respect shall be entertained.
- xiii) Normally change of centre is not permitted. In exceptional and pressing, circumstances the candidate shall be allowed to change the centre, if intimation in this respect reaches the office of Chairman 10 days prior to the commencement of the examination. Such candidates shall have to pay Rs.20/- fee for the change of centre.
- xiv) Where the authorities of the institute have reasons to believe that foul and unfair means have been adopted in the course of conduct of the examination, the examination held at such centre is liable to be cancelled in respect of that examination centre. The decision of the institute in this regard shall be final and binding on all concerned.
- xv) If it is found that a candidate/ candidates/ has/ have adopted unfair means, such candidate/ candidates is/ are liable to be expelled from the examination hall and he/ she they may be further debarred from appearing for the examinations of the institute for a specific period as may be determined by the institute. The decision of the institute in this respect shall be final and binding on such candidate/candidates. Rectified result of any candidate received from the appointed examiner after one month from the declaration of the result shall not be entertained under any circumstances whatsoever.
- xvi) Where the Division of candidate falls short by one mark in the aggregate, he/ she shall be awarded one grace mark provided such candidate passes both in theory and practical separately without looking into consideration award of any grace mark.

## CANCELLATION OF CERTIFICATE

- i) If any time, even after the declaration of the result, it is discovered that a candidate has obtained diploma/certificate wrongly to which he/she was not actually entitled by virtue of his/ her result, the institute has full power to treat his/her certificate as automatically cancelled.
- ii) If, through oversight, two certificates happen to have been issued to a candidate inadvertently of different division of the same class, subject and session, the Executive Board of the institute through its chairman has full power to declare the incorrect certificate as automatically cancelled.
- iii) The examination answer books and details regarding marks obtained by the examinees, except the Examination Register, shall be destroyed or otherwise destroyed of after expiry of six months of the declaration of the result.

## EXAMINATION FEES

- i) Each candidate will be required to pay their examinations fees as prescribed alongwith the examination form. The fees is subject to revision from time to time. Students are requested to read the Fee structure List carefully.

***NOTE: In the case of Foreign Countries the Examination fees for various grades of examination shall be charged as fixed by the institute from time to time.***

## DUPLICATE COPY OF ORIGINAL CERTIFICATE

- i) In the case of loss of original certificate application for obtaining duplicate copy of the certificate shall be accompanied with an affidavit duly attested by oath commissioner. Duplicate certificate fee will be is Rs.100/- per certificate.



# NATIONAL INSTITUTE OF TECHNICAL EDUCATION & RESEARCH

## APPLICATION FORM FOR SCHOOL OF VOCATIONAL STUDIES

Photograph

Sr. No.....

Enroll No.

Session :.....

Signature

(To be Allotted by Office)

- Course Applied for \_\_\_\_\_
- Name (In Block Letters) \_\_\_\_\_ (As per matric exam)
- Father's/Husband Name (In Block Letters) \_\_\_\_\_
- Mother's Name (In Block Letters) \_\_\_\_\_ (As per matric exam)
- Date of Birth (as in 10th Certificate) \_\_\_\_\_
- Aadhar No. \_\_\_\_\_
- Gender of Birth (Male / Female) \_\_\_\_\_
- Nationality \_\_\_\_\_
- E- mail Id: \_\_\_\_\_

Category : (General / SC(A)/SC (B)/ BC(A) / BC(B) / ESM / War Widow / PH / CFF

Permanent Address

Correspondence Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_

Mobile : (Student)

Mobile : (Father)

### Academic Record

Examination	Name of School/College	Board/University	Year of Passing	Subjects Passed	Marks Obtained/ Total Marks	% Age of Marks
10th, Matric Exam.						
10+2, Sr. Sec. Exam.						
Diploma						
Graduation						
Others						

Name of the course last attended \_\_\_\_\_ Uni..Board \_\_\_\_\_ Regn No. \_\_\_\_\_  
Year of Passing \_\_\_\_\_ Result \_\_\_\_\_

## 15. Declaration and undertaking by the candidate

- ★ I solemnly declare that the information provided by me in the admission form is correct and I have not concealed any relevant facts related to admission.
- ★ I shall abide by all the rules and regulations of the University as well as the institute.
- ★ I am giving an undertaking that I have not been disqualified by any Board / University.
- ★ I am taking admission in the institute provisionally at my own risk and responsibility subject to the confirmation of my eligibility by the NITER.
- ★ I undertake not to take in any political activity or any agitation whatsoever directly or indirectly in institute.
- ★ I also undertake that if I am found indulged in any kind of ragging directly or indirectly, action may be taken against me as per decision of Hon'ble Supreme Court of India and guidelines of NITER.
- ★ I will not use mobile phone in the institute during class hours. In case I am found guilty of this offence the cell will be taken against me as per rules.
- ★ If at any stage, I am declared ineligible and my admission is cancelled by the NITER ab-initio, under the rules, I will have no claim for it as well as I shall not be entitled to get refund of any fee paid by me to the institution.

I have read and understood the rules and regulation if the include and satisfied myself that I fulfill the eligibility conditions as laid down in the prospectus. I have furnished necessary information / document (s) correctly. I shall submit any other document(s) that may be required in the future. I understand that my candidature is liable to be cancelled by the institute. If the information / document (S) submitted herewith is found incorrect or mis-leading. Future the Institute to take appropriate action which shall be acceptable to me. In future also. If any time. I us submitted by me is found incorrect, the institute has authority to cancel the degree / diploma at any time. I understand that the fees once paid will not be refunded / adjusted. Any dispute will subject to Ludhiana jurisdiction.

Date \_\_\_\_\_

Place \_\_\_\_\_

Signature of the Parents / Guardian

Signature of the Candidate

Enclosed (Put Yes or No, as applicable) : Please ensure that the following attested documents are attached along with the application form (1 set original + 3 sets of attested photocopies). Original document will be returned after verification.

- ★ DMC of Matriculation Certificate
- ★ DMC or all Education Exams upto Qualifying Exam
- ★ 12 passport size colored photograph
- ★ Medical Fitness Certificate
- ★ Receipt of Fee deposited at the time of Counseling
- ★ Migration Certificate / Transfer Certificate
- ★ Reserved Category Certificate (If required)
- ★ Character Certificate by the last attended School/College
- ★ Punjab Resident Certificate (If required)
- ★ Affidavit for Gap year (If required)
- ★ Affidavit (For Management / NRI Quota Seat)
- ★ Affidavit and Income Certificate from Tehsildar for Reserved
- ★ Category Certificate
- ★ Copy of ID Proof (Aadhar Card / Voter Card / Driving Licence?)
- ★ Pan Card / Passport

## FOR OFFICE USE ONLY

Eligibility

For Account Office

Checked by \_\_\_\_\_

Amount Received \_\_\_\_\_

Verified \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Course \_\_\_\_\_ Branch \_\_\_\_\_ Roll No. \_\_\_\_\_

ACCOUNTANT

Registrar

Co-ordinator

# Activities of NITER Institute







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